Writing a bibliography

You **must** provide a reference for **every** source you use, using APA style. List your references in your bibliography in alphabetical order.

You need to note:
- Author's name
- Title
- Date of publication
- Place of publication
- Publisher's name

There are slightly different ways of writing out the reference, depending on whether it is a book, journal or Internet reference.

Books
Author's surname, author's first name. (Date). *Title*. Place of publication: Publisher's name.

If no author is given, then put the title first.

Journals:
Author. (Date). Title of article. *Title of journal, Volume number, Issue number.*

Websites
Give details as for books (if they are available) and the URL and the date you looked at it like this:

Author (Date). *Title of page*. Retrieved from http://... on November 24, 2003.

People
You need to acknowledge information you received from people rather than from a published work, but you don't need to provide so much detail.

Name (personal communication, date) or (letter, date) or (email, date).

The complete APA style guide is available for reference at the library counters.