

NIS Meeting Summary

Type of Meeting: SLT

Meeting Date: 2014_1_27

Attendees: LM, AT, AO

Copies to: all staff

Matters to follow up:

1. First Aid Courses
2. Code of conduct - teacher feedback
3. Student trips & safety

Purposes or Agenda:

4. internet challenges
5. MYP curriculum proposal - budget (attachment)
6. Air Q@ NIS - movement of students and staff during AQI 260+
7. Financial update
8. MYP swim gala - clarification

Outcomes		
Description	By When	By Whom
1. The First Aid courses on Sat Jan 24 received positive feedback. Another one will be after Chinese New Year and the priority will be sports coaches.	After CNY	Arek
2. SLT will go through teachers' feedback to the scenario discussions on Code of Conduct on Dec 2 for further discussions.	Ongoing	SLT
3.1 SLT discussed Risk Management Plan and teachers' liability on student trip. Laurie updated CIS's plan on student safety and will look at recommended guidelines from the Boy Scouts of America's document.	Ongoing	Laurie
3.2 Arden will talk with Danny about housing arrangements for home stay activities.	Ongoing	Arden
4.1 There have been internet challenges that students have no/slow access to internet at home making submitting homework difficult, which is out of school's control. Arden will discuss with Brian to organize a survey to see which are the affected compounds.	Ongoing	Arden
4.2 Arden and Brian will contact the internet suppliers for better service.		
5. SLT approved the MYP "Building Quality Curriculum" service proposal for 2015-16 budget inclusion.	Ongoing	Kasson

6. SLT emphasized internal movement of students and staff in the buildings during AQI 260+. This will be updated as school procedures. Students should not cross the courtyard, but use internal corridors	Ongoing	
7. Arek informed SLT that we just completed External Financial Audit for the Calendar year 2014.	/	/
8. Arden will meet with John Holbery to discuss communication and the MYP swim gala.		