

## NIS Meeting Summary

How will these discussions improve student learning?			
<b>Type of Meeting: SET</b>		<b>Date: 2015/09/17</b>	<b>7 Norms of Collaboration</b>
Attendees: MG, JS, AT ApologiesL KB		Copies to: SET, all staff	<input type="checkbox"/> <i>Pausing</i>
Attachments and/or links:	Q1 reports timeline; INSET schedule		<input type="checkbox"/> <i>Paraphrasing</i>
<b>Agenda:</b>			
	<b>Item:</b>	<b>Intention:</b>	<input type="checkbox"/> <i>Putting Inquiry at the Centre</i>
<i>Peaks &amp; Other Noteworthy Moments</i>			<input type="checkbox"/> <i>Probing for Specificity</i>
1	Q1 reports	Seek input	<input type="checkbox"/> <i>Placing Ideas on the Table</i>
2	MAP - Fall dates	Decide	<input type="checkbox"/> <i>Paying Attention to Self&amp;Others</i>
3	Preparatory visit - presentation	Elaborate	<input type="checkbox"/> <i>Presuming Positive Intentions</i>
4	Professional Growth-Snapshots	Final details	

Outcomes			
	Description	By Whom	By When
1	The Quarter 1 report schedule was reviewed and confirmed; to be sent to teachers.	Arden	Week 6
2	SET discussed the tentative dates for G5 and G9 MAP testing, as well the the possibility of including the Science test. Arden to contact Russel for his input. Dates of testing: G5 in week 13 (Nov 9-11), G9 in week 14 (Nov 16-18); Arden has a Skype meeting on September 22 to clarify outstanding questions. Arden and Marina will then meet with G5 teachers.	Arden Arden & Marina	Week 7 Week 8
3	SET will meet to prepare for the Preparatory Visit Presentation	SET	Sept 21
4	SET discussed a collaborative solution to sharing Snapshot visit comments with teachers through Office 365.	Arden	Week 8

<b>Intentions:</b>			
Inform/Confirm	Elaborate	Reform/Create	Decide
Seek Input	Next Steps	Final details	Reflect
Brainstorm	Feedback	Humour	Thank