

## NIS Meeting Summary

How will these discussions improve student learning & well-being?			
Type of Meeting: SET		Date: 2015/11/24	7 Norms of Collaboration  <input type="checkbox"/> <i>Pausing</i>  <input type="checkbox"/> <i>Paraphrasing</i>  <input type="checkbox"/> <i>Putting Inquiry at the Centre</i>  <input type="checkbox"/> <i>Probing for Specificity</i>  <input checked="" type="checkbox"/> <i>Placing Ideas on the Table</i>  <input type="checkbox"/> <i>Paying Attention to Self&amp;Others</i>  <input type="checkbox"/> <i>Presuming Positive Intentions</i>
Attendees: KB, MG, JS, AT		Copies to: SET, all staff	
Attachments and/or links:			
Agenda:			
	Item:	Intention:	
Peaks & Other Noteworthy Moments			
1	Sem 1 Reports	Seek input	
2	Professional Growth Programme	Elaborate / Confirm	
3	Feb INSET	Seek input	

Outcomes			
	Description	By Whom	By When
1	The Sem 1 report schedule will be finalised this week. MG and KB will send out to teachers. Any requests by parents for early reports due to withdraw from NIS on Jan 15 must be approved by Laurie. This will be communicated to teachers by MG and KB.	Marina Kasson	Dec 11
2	Guided Observations should be completed and submitted to Arden by Feb 29. Other details in the new Professional Growth Plan will be finalised at the SAC/SET meeting today.	SET / SACs / Shemo	Feb 29
3	The draft of the Feb INSET schedule was reviewed. COMPASS groups to be confirmed.	SET	Week 16

<b>Intentions:</b>			
Inform/Confirm	Elaborate	Reform/Create	Decide
Seek Input	Next Steps	Final details	Reflect
Brainstorm	Feedback	Humour	Thank