

# NIS Meeting Summary

Friday, February 19, 2016 11:35 AM

How will these discussions improve student learning & well-being?

<b>Type of Meeting:</b> SET	<b>Date:</b> Feb 24, 2016	<b>7 Norms of Collaboration</b>	
Attendees: MG, KB, JS, AT	Copies to: SET, all staff	<ul style="list-style-type: none"> <li>• <i>Pausing</i></li> <li>• <i>Paraphrasing</i></li> <li>• <i>Putting Inquiry at the Centre</i></li> <li>• <i>Probing for Specificity</i></li> <li>• <i>Placing Ideas on the Table</i></li> <li>• <i>Paying Attention to Self &amp; Others</i></li> <li>• <i>Presuming Positive Intentions</i></li> </ul>	
Documents / links:	Budget Proposal		
<b>Agenda:</b>			
	<b>Item:</b>	<b>Intention:</b>	
1	Budget Heads for 2016-17	Seek input	
2	Strategy Team Room	Investigate	
3	Evacuation, when SET away	Propose	
4	Who needs to know what?	Inform	
<b>Outcomes:</b>			
	<b>Description</b>	<b>By Whom</b>	<b>By When</b>
1	SET reviewed a budget head proposal for 2016/17. Arden to update for the next meeting.	Arden	Week 24
2	SET considered various locations for the Strategy Team. One important criteria is that the location be a dedicate accessible location. The final decision still to be confirmed.	SET & Strategy Team	March
3	If SET is out of school during an evacuation, Danny, Jo, Tom, and Luiz will take on attendance responsibilities as they do not have a student evacuation group to oversee.	Arden to communicate.	As needed
4	Due to the 21 <sup>st</sup> student enrolling in PreK, a new TA will be hired.	Marina	Interviews during Week 23

## Intentions:

Inform/Confirm   Elaborate/Investigate   Reform/Create   Decide

Seek Input   Next Steps   Final details   Reflect

Brainstorm   Feedback   Humour   Thank

Clarify   Evaluate   Propose