**Accreditation Committees 2016/17**

All members of staff will need to select ONE committee from the list below. The chair of the committee will be chosen from the list of people that sign up for that particular committee. Sign-ups will take place during the staff meeting on Tuesday May 3rd.

This document is designed as a quick guide to the areas that the committees will examine. For more information please see the full CIS guide or ask a member of the Steering Committee.

**Part One: The School Profile and Analysis of Opinion Survey Results**

When: August – September 2016

What: Analysis of the Endicott survey data

**Part Two: Self- Study Committees A - H**

**Section A: Guiding Statements**

When: August – September 2016

What: An examination into the quality and effectiveness of the School’s Mission and Guiding Statements. *Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*

**Section B: Teaching and Learning**

When: October 2016 – February 2017

What: Nine Vertical Curriculum Committees made up of specialists and non-specialists to undertake a self-study of each aspect of the school’s curriculum. The design, delivery and assessment of the curriculum will be reviewed. Following the work of these committees IB evaluation committees will be formed to complete the programme reviews for the IB. *Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*

**Maths Pre K – Grade 12**

**Science Pre K – Grade 12**

**Humanities Pre K – Grade 12**

**Language A Pre K – Grade 12**

**Language B Pre K – Grade 12**

**English B Pre K – Grade 12**

**PE Pre K – Grade 12**

**Design Pre K – Grade 12**

**The Arts Pre K – Grade 12**

**Section C: Governance and Leadership**

When: February – April 2017

What: This committee will examine the quality, structure and partnership of the school’s leadership, governance and management. *Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*

**Section D: Faculty and Support Staff**

When: February – April 2017

What: This committee will examine the systems in place in school to ensure that there is an effective and competent faculty and support staff. *Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*

**Section E: Access to Teaching and Learning**

When: February – April 2017

What: This committee will examine the provisions provided by the school for addressing learner needs including identified learner challenges or special talents, language support and counselling, guidance services and health services. *Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*

**Section F: Partnerships for Learning**

When: February – April 2017

What: This committee will examine the quality of external and internal community relationships, parent partnerships, communication channels, extra-curricular programmes and the development of global mindedness in school. *Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*

**Section G: Operational Systems**

When: February – April 2017

What: This committee will examine the major operational systems in the school. This includes the financial management, the buildings, grounds, installations and furnishings, health and safety and the auxiliary services. *Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*

**Section H: The China Connection**

When: February – April 2017

What: This committee will examine the relationship between the school and the host country of China. This includes the integration of Chinese culture and learning into the curriculum and compliance with local legal requirements as well as the development of international mindedness within a Chinese setting. *Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*

**Part Three: Strategies for Self Improvement**

When: April – June 2017

What: Write the Action Plan based on the needs highlighted in the committee reports.

Who: Steering Committee (Ruth, Anna, Arek, Jacqui, Katie, Andrew Kay, Monica)

Reference List:

*Main Guide to School Evaluation and Accreditation – CIS-NEASC -8th Edition (version 8.2) – Sept 2014*