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| **Type of Meeting:  SET** |
|   | **June 15 2016**  |  |

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|   | **7 Norms of Collaboration**  |

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| Attendees:   MG, KB, RC, AT  Regrets:  JS  |   |   |

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|   | * *Pausing*
* *Paraphrasing*
* *Putting Inquiry at the Centre*
* *Probing for Specificity*
* *Placing Ideas on the Table*
* *Paying Attention to Self & Others*
* *Presuming Positive Intentions*
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| **Agenda:**  | Choose norm of collaboration  |  *Probing for Specificity* |   |
|   | **Item:**  | **Intention:**  | **Description / By Whom / When**   |
| 1.  | Library Duty and gaming room  | Clarify  | The current plan is to shift the student “gaming room” to the Drama classroom. The person on-duty in the PAC Foyer will be responsible for this area during the first ½ of lunch. Student supervision in the Library during lunch and break is under review. TBC in August INSET.  |
| 2  | Students in school after hours/weekend  | Reflect  | Student access guidelines to be shared and reevaluated at the start of the year. Concerns about after-hours pool access passed to SLT. |
| 3.  | Launch Days | Decide  | August INSET schedule finalized. To be shared by early August. Bookings underway. |
| 4.  | VC open for assignment criterion marks in the MYP  | Share  | Student, teacher, and parent survey feedback around marks being available on Veracross were positive. A plan to scale this prototype throughout the MYP to be shared in the August INSET. |
| 5.  | Opening Day Schedule  | Decide  | The Opening Day Schedule for New Students and G.6’s is being finalized. Busses to run on the day. Communication to parents underway. |