

Aug 31

## NIS Meeting Summary

**Type of Meeting:** Senior Leadership Team (SLT) meeting

**Date:** 2016\_8\_31

**Attendees:** Arek Owczarek (AO), Arden Tyoschin(AT)

**Matters to follow up:**

### **Proposals or Agenda:**

1. lines in gyms
2. fire doors
3. Helmets
4. TED Sponsors
5. Emergency response PD on Sept 16
6. Trip to Suning – Sept 8
7. ACAMIS Spring Conference

Outcomes		
Description	By When	By Whom
1. The lines on the floor in the gym are peeling off; repair work will be done during winter break.	Winter break	AO
2. SLT discussed use of the fire door between the Cafeteria and MYP/DP Design Centre. This door will continue to be used for evacuation purposes only.	/	/
3. SLT and Juan will do a helmet blitz next Monday to Wednesday, followed by a letter for any individuals who are not wearing helmets on motorized bikes.	Sep 5~7	SLT Juan
4. SLT discussed sponsorship for TEDx; Arden to solicit more details	ongoing	AT
5. SLT discussed the plans for the emergency first response component for the September INSET. Arek will lto with Ruth.	Sep 16	Arek Ruth
6. A NIS team will visit Suning about collaboration opportunities on Thursday Sep 8.	Sep 8	SLT
7. SLT discussed the preparations of ACAMIS Spring Conference in March 2017 hosted by our school, including website updating, guide book, etc.	ongoing	SLT