

Oct 11

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) meeting

Attendees: Arek Owczarek, Arden Tyoschin, Laurie McLellan

Matters to follow up:

Proposals or Agenda:

- 1. Update on adults toilets
- 2. Update on clocks
- 3. Update on water leaks
- 4. ID access to office
- 5. CINGA
- 6. Science Lab

Outcomes		
Description	By When	By Whom
1.1 Some toilets have been changed to adults only and the signs are installed.	ongoing	Arek
1.2 Adults taking children shall use single-use toilets.	Ongoing	Arek
1.3 There will be a summary on Morning Briefing.	Oct 16	Arek
1.4 Laurie will speak with a particular teacher about his office location and parking lot.	asap	Laurie
2. We have started to replace the locks with radio-control time system.	Ongoing	Arek
3. We have fixed some water leaks and it will be ongoing.	Ongoing	Arek
4. We have piloted an ID access to office in The Centre and it is expected to take two-year to upgrade the whole campus. The new system will still have the mechanic keys in case of power off.	Ongoing	Arek
5. The will be some changes in premium to cover wellness check and emergency medical cases. CINGA and SOS will investigate as a formal request from NIS.	Ongoing	Arek
6. Local government gave us a verbal warning on unsupervised students using Preparatory Room in Science Lab. The possible solution is to install ID access and open-door alarm if the door opens for a certain period of time.	Ongoing	Arek