

Nov 22

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) meeting

Attendees: Arden Tyoschin, Arek Owczarek, Laurie McLellan

Matters to follow up:

1. Toilets on 3F

Proposals or Agenda:

2. Visitor's Code of Conduct
3. Next Faculty meeting
4. New contract

Outcomes		
Description	By When	By Whom
1. The signs of adults-only toilets on 3F are in process.	Ongoing	Arek
2. SLT reviewed the visitor's Code of Conduct.	Ongoing	SLT
3. SLT discussed the agenda of next Faculty meeting on Dec 5: Marina and Wayne will present re: Early Years move and temporary facilities, and Laurie about recruitment update.	Dec 5	Marina, Wayne, Laurie
4. SLT discussed the amendments to overseas faculty contracts, Laurie will address this at next full staff meeting.	Ongoing	Laurie