

January 23 - minutes

Thursday, January 11, 2018 12:01 PM

How will these discussions improve student learning & well-being?	
Type of Meeting: SET Attendees:	Date:
7 Norms of Collaboration <i>Pausing</i> <i>Paraphrasing</i> <i>Putting Inquiry at the Centre</i> <i>Probing for Specificity</i> <i>Placing Ideas on the Table</i> <i>Paying Attention to Self & Others</i> <i>Presuming Positive Intentions</i>	Copies to: SET, all staff
Attachments and/or links:	
Agenda:	
	Intention:
1 Counselling students flagged in Veracross	Next steps
2 Child Protection – closed doors	Clarify
3 Taicang Inclusion Factory: Assembly & Curriculum connections	Brainstorm
4 PGP - Student Feedback & Progress: date for review + Safety walkthroughs	Confirm
5 Tech philosophy – Feb 6 – all tog during programme meeting time OR viva voce then PS programme meeting. Preference: keep everyone together. Do not disrupt PLCs.	Confirm
6 Gaming at school.	Next steps

	Outcomes	By Whom	By When
1	Counselling students flagged in Veracross. No information appears from Parent Portal, only through the nurse when preparing RAMS. Teachers with flagged students should see the counsellor for need-to-know details relevant to the trip or class. Arden to confirm with counselors Jan 29	Arden & counselors	Week 22
2	All one-to-one meetings with students should happen with doors open. In a rare case in which a teacher needs doors closed, they must notify section head via email in advance or, if unavoidable, immediately afterward. One-on-one meetings may take place with full or partially glassed walls. For outside providers that need closed doors (speech language, Ed Psyc, etc), communication will need to be part of intake process. Arden to follow up with Olivia's Place for procedures.	Ruth and Arden	INSET child protection session Via SET and SLT minutes.
3	Project employing people with learning disabilities. Connections to curriculum abound. Friday, March 23 rd and a possible date for a visit (including assemblies). TBC	Arden	Week 22
4	Week 25 for Student Feedback & Progress. Safety walkthroughs: Arden to create a visual reminder for SET on the PGP wall of fame.	MS/US Roundtables & Primary Teams Arden + SET	Week 25 MS/US Tues PS Thurs By Week 30
5	Joint Programme meetings on Feb. 6 th for Tech Philosophy roll out by Digital committee, second half in PAC	Digital citizenship team	Week 23 through weekly message
6	Digital citizenship team to go ahead with gaming proposal to SET. SET role as critical friend	Digital citizenship team	Ongoing in S2

Intentions:			
Inform/Confirm	Elaborate / Investigate	Reform / Create	Decide
Seek Input	Next Steps	Final details	Reflect
Brainstorm	Feedback	Humour	Thank
Clarify	Evaluate		