

March 30 - minutes

Thursday, October 19, 2017 3:42 PM

How will these discussions improve student learning & well-being?	
Type of Meeting: SET Attendees:	Date:
7 Norms of Collaboration <i>Pausing</i> <i>Paraphrasing</i> <i>Putting Inquiry at the Centre</i> <i>Probing for Specificity</i> <i>Placing Ideas on the Table</i> <i>Paying Attention to Self & Others</i> <i>Presuming Positive Intentions</i>	Copies to: SET, all staff
Attachments and/or links:	
Agenda:	
	Intention:
1 Professional Growth Programme (PGP) – Tuesday meeting	Clarify
2 Invitational 3-ways	Decide
3 INSET feedback survey results	Reflect, Next Steps
4 Responsive Classroom – new staff and refresher course for former staff	Decide
5 Tuesday meeting schedule	First steps
6 Katie and Ruth – join SET meetings	Decide
7 August INSET: Team-building Amazing Race half day	Discuss

	Outcomes	By Whom	By When
1	Professional Growth Reflection Meeting moved to May 15 (Week 34). AT to prepare and share. Due in by the 22/5 to PGP coaches. First half of Tuesday meeting in the PAC.	AT	Week 34 Week 30
2	<ul style="list-style-type: none"> Teachers invite parents April 16-18. VC open for sign-ups April 16 at 8:00am. If invited parents have not signed up – follow up by teachers by April 20. Request for Korean translation through VC closes April 23 at 9:00am. VC closes for sign-ups April 24 at 4:00pm. Bulletin Article posted Friday 20/4 by AT 	AT KB MG to inform in weekly messages	Week 30
3	INSET Feedback discussed.	NA	NA
4	SET to explore availability and costs of responsive classroom training for new primary staff members. Sharing with other schools needed. KB to explore regional network.	KB	Week 30
5	KB and MG to schedule Tuesday meeting collaboration session w KH & RC	KB	Week 29
6	AT will invite KH and RC to joining SET meetings for the remainder of the school year.	AT	Week 29

7	Schedule for August INSET being reviewed	KB	Week 34
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Intentions:

Inform/Confirm
Seek Input
Brainstorm
Clarify

Elaborate / Investigate
Next Steps
Feedback
Evaluate

Reform / Create
Final details
Humour

Decide
Reflect
Thank