**Waste Classification Project Renovation Plan**

The Nanjing Municipal Government will implement waste classification in 2020. In response to the call of the Nanjing Municipal Government, Operation and Finance Department of our school plans to remove the waste bags setting in the public areas of The Centre (West Building) and offices to coordinate with the smooth implementation of the school's waste classification project. At the same time, since January 13, 2020, the classification waste bins (temporarily in four categories of recyclable waste, wet waste, hazardous waste, dry waste) will be placed in The Centre (West Building) for the pilot waste classification. We will make the final adjustment according to the trial operation and the waste classification scheme (mainly the scheme for waste classification categories) finally determined by Nanjing City, and design and implement the waste classification and stacking area setting in the whole school based on the characteristics of waste generation in various areas of the school.

Waste classification is a huge systematic project, and even in our school, which acts as a small part, the replacement and deployment of classification waste bins and the change of waste collection mechanism need the joint participation of all teachers, students and parents. Thank you for your support and understanding. Some specific implementation measures for waste classification are as follows:

1. Introduction to waste classification:

Recyclable Waste

Refers to waste with the high value of recycling and can be put into the waste recycling channels.

Mainly includes: paper (newspapers, flyers, magazines, books, cardboard boxes and other unpolluted paper products, etc.), metal (iron, copper, aluminum and other products), glass (glass bottles, flat glass and other glass products), plastic products in addition to the plastic bags (plastic foam, plastic bottles, hard plastic, etc.), rubber and rubber products, Tetra Pak packaging such as milk cartons, bottles (coke cans, plastic bottles, beer bottles), etc.

Wet Waste

Food waste and peels from the kitchen.

Mainly include: food leftovers and western food pastries and other food residues, vegetable stem leaves, animal bones and internal organs, tea residues, fruit residues, fruit shell and melon rind, bonsai and other plant residues, waste cooking oil, etc. The main disposal methods of wet waste: composting and making feed.

Dry Waste

The general term for all waste except recyclables, hazardous waste, and wet waste.

Mainly includes: the contaminated paper and paper unable to be regenerated (paper cups, photos, carbon paper, pressure-sensitive paper, receipt, post cards, photo albums, toilet paper, paper diapers, etc.), contaminated or other not recycled glass, plastic and other contaminated plastic products, clothing and other textile products, used ceramics, women's health supplies, disposable cutlery, shells, cigarette ends, dust, etc.

Hazardous Waste

Waste containing toxic and harmful chemicals.

It mainly includes: batteries (accumulator, button batteries, etc.), used electronic products, used lamp bulbs, expired drugs, expired daily cosmetics, hair colorants, pesticide containers, herbicide containers, discarded mercury thermometers, waste oil paint barrels, waste printer cartridges, toner cartridge, etc. The main ways to deal with hazardous waste are safe landfill and incineration.

1. Distribution of classified waste bins

On the right side of the hall of the first floor of the West Building; one for dry waste, one for wet waste, one for recyclable waste and one for harmful waste

At the corner beside the restaurant on the second floor of the West Building; one for dry waste, one for wet waste, one for recyclable waste and one for harmful waste

Opposite side to the elevator on the third floor of West building; one for dry waste, one for wet waste, one for recyclable waste and one for harmful waste

The corridor of the fourth floor of the West Building; one for dry waste, one for wet waste

3. Only small waste bins will be placed in all areas of the West Building (except toilets). Waste bags will no longer be provided for small waste bins and only dry waste can be thrown in. Please take the initiative to put other waste except dry waste to the designated place of waste classification of each floor.

4. Waste cleaning time: On working days, the staff of Yadong in charge of sanitation will regularly check the waste classification points on each floor and deal with them timely. They will check the waste classification points of each floor at 4:00 p.m. on holidays, and clear the waste bins in each office at 6:00 p.m. on weekdays and clear all office waste bins at 3:30 p.m. on weekends and holidays. For urgent treatment, please call property services (ext. 1081).

We will place specific information about waste classification on the waste classification points of the all floors of the West Building. If you have any questions, please feel free to contact us (wendyhuang@nanjing-school.com johnnyqiu@nanjing-school.com).