

Mar 3

Wednesday, February 24, 2021 9:18 AM

**NIS Meeting Summary**

**Type of Meeting:** Senior Leadership Team (SLT) Meeting

**Attendees:** Arek Owczarek, Laurie McLellan, Kasson Bratton

**Minutes:** Samantha Zou

**Invitee:** Kyle B

**Matters to follow up:**

1. Parent Campus Access

▣ **Proposals or Agenda:**

2. Introduction of Kyle
3. Summer Project
4. Science Lab Fire Alarm System

Outcomes		
Description	By When	By Whom
1. Campus access for parents was discussed. NIS parents are only able to access campus for approved events and with access protocols in place. Kasson will communicate with relevant stakeholders.	Week 29	Kasson
2. SLT sincerely welcomes Kyle to NIS.	/	SLT
4. Arek confirms that the deadline for submitting Summer Project requests to Arek is March 31 <sup>st</sup> . SLT discussed and confirmed some big projects. Summer Project request should come through relevant Section Heads. Timeline and details to be communicated to teachers by SET	Week 28	SET
5. SLT reviewed the current science lab fire alarm system. Kasson and Katie will follow up with science department.	/	Kasson Katie