

Apr 1

Tuesday, March 30, 2021 9:34 AM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

Proposals or Agenda:

1. Science Lab
2. PS Office
3. Campus Access During Break
4. Wider Community Events
5. MOD on Saturdays
6. COVID-19 Monitor Room

Outcomes		
Description	By When	By Whom
1. Arek reviewed the future Science lab specifications based upon the most recent plans. The design has been completed, details will be confirmed later. Arek will send the drawings to SLT for review.	/	Arek
2. SLT shared and discussed the ideas for Primary School office revamp and function requirements. Kasson will follow up with Adam.	/	Kasson & Adam
3. Campus is open for scheduled community activities on the weekend April 3-4 and April 10-11 during Mid-Semester Vacation. The Centre Fitness room is open as usual.	Mid-Semester Vacation	SLT
4. SLT discussed wider calendar community events on campus. <ul style="list-style-type: none"> • International Day (May 8) - Kasson will follow up for details with Sue and PTA. • World Cup (May 15) - Activities Office will to collect team lists, set up event schedule, and submit it to SLT for approval. • EUCC Badminton (May 22) - Organizer needs to submit the list of participants in advance, and 	/	SLT

only players are allowed to access into campus on that day.		
5. Considering that the Saturday activities have slowly resumed, SLT decided to resume Saturday MOD (Manager on Duty) after the Mid-Semester vacation.	Week 31	SLT & SOFT
6. Due to the Admission space revamp project, which includes the current COVID-19 Monitor Room, OFT will set up a tent at the open space next to guards room as a temporary COVID-19 monitor room during Mid-Semester Vacation.	Mid-Semester Vacation	OFT