

Aug 25

Thursday, August 19, 2021 10:49 AM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

1. Facial Recognition POS cafeteria payment system

Proposals or Agenda:

1. SY2022/2023 First Day for NNT
2. HLA Procedure
3. Budget Heads' Calendar

Outcomes		
Description	By When	By Whom
1. Arek updated the work progress of the facial recognition POS (Point-of-sale) cafeteria payment system with SLT. Further details will be followed up on by Arek with Aden.	Ongoing	Arek/Aden
2. SLT discussed the arrival date for NNT (New-new-teachers) in SY2022/2023, recommended the arrival date is before August 1 st , 2022, in order to ensure that all new teachers have completed the maximum required 28 days quarantine when school starts on August 29 th , 2022.	SY2022/2023	SLT
3. SLT reviewed and discussed the current HLA (Home Leave Allowance) procedure. Arek will follow up with letter updating.	/	SLT
4. SLT confirmed the Budget Heads' Calendar as following: <ul style="list-style-type: none"> • <i>Fri, 17 Sep 21, Budget Head Launch</i> • <i>Fri, 22 Oct 21, Budget Input Close</i> • <i>Tue, 23 Nov 21, Overseas Order Input Start</i> • <i>Fri, 14 Jan 22, Overseas Order Input Close</i> 	SY2021/2022	SLT

