

Mar 9

Friday, March 4, 2022 10:02 AM

**NIS Meeting Summary****Type of Meeting:** Senior Leadership Team (SLT) Meeting**Attendees:** Arek Owczarek, Laurie McLellan, Kasson Bratton**Minutes:** Samantha Zou**Matters to follow up:**

1. Summer Travel

**Proposals or Agenda:**

2. Students Drop-Off Arrangement
3. Pediatric Doctors

Outcomes		
Description	By When	By Whom
1. SLT discussed the next steps for Summer Travel related issues and reviewed the meeting held with returning expat staff. The HLA (Home Leave Allowance) was also discussed. Arek will follow up with details and an updated timeline.	/	SLT
2. Arek shared some ideas for improving current student drop-off arrangement. SLT agreed. OFT (Operation & Finance Team) will submit detailed plan later.	/	OFT
3. Arek received a request about the availability of Pediatric Doctors following the changes at Raffles where Dr Jürgen and Dr Tanja work/ed. Research on surrounding clinics will be done and information shared in the Daily Bulletin.	/	Arek