

May 18

Monday, May 16, 2022 12:27 PM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

1. Class of 2022 Graduation

Proposals or Agenda:

2. 30 Years Banners
3. Mulberry Trees
4. Daily Health Survey
5. SY22/23 Calendar Sunday Events
6. Calendar 22/23 finalized on May 23rd

Outcomes		
Description	By When	By Whom
1. Secondary Principal has decided on hotel option for the Class of 2022 Graduation Ceremony. The ceremony planning is on-going.	May 28	Secondary Principal
2. Laurie shared some ideas for 30 years banners placement around campus and will follow up with Kyle.	/	Laurie & Kyle
3. In order to provide better support for Early Years UOI curriculum learning, some mulberry trees will be planted in Early Years Garden. Laurie will follow up with Primary Office.	Ongoing	Laurie & PS
4. OFT is researching an additional flexible App to support Daily Health Survey.	Ongoing	OFT
5. SLT discussed the possibilities for organizing events on Sundays during SY2022/2023. Kasson will communicate with related people.	SY22/23	Kasson
6. SY2022/2023 Calendar will be finalized on May 23 rd , information input into template to be finished by May 27 th , and the draft printed calendar is scheduled to be completed during Week 38.	Week 38	Kasson