

May 26

Wednesday, May 18, 2022 1:07 PM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

1. HLA Summer Flights
2. Parent Access
3. Summer Project

Proposals or Agenda:

4. Alumni Access
5. WASC Visit 27th
6. Cigna Review
7. Conflict of Interests

Outcomes		
Description	By When	By Whom
1. Arek shared updates of HLA summer flights with SLT. Any subsequent later changes will be followed up by Arek.	Ongoing	Arek
2. SLT clarified the current parent campus access policy, the related message will be published in weekly bulletin, any updates about campus access will be communicated.	/	SLT
3. Arek introduced some additional summer projects to SLT.	Summer Holiday	OFT
4. SLT confirms that alumni will enter campus by following the visitor process starting from May 28 th , 2022.	May 28	SLT
5. As part of the accreditation process, groups of students, teachers, and members of various leadership teams will meet with the representatives from WASC(the Western Association of School and Colleges) through virtual conference on May 27 th , 2022.	May 27	Kasson
6. Arek mentioned that the Cigna Health Insurance review will start soon.	Ongoing	Arek
7. Laurie shared the latest board meeting about handbook policy "6.204 Business Conflict of Interests" with SLT. To ensure full transparency, a list of companies connected with current board members will be maintained by NIS Finance Department. Any business conducted with any these companies must first be approved by the Board. Board members must declare any possible conflict of interest to the board when becoming aware of them.	/	NIS Board