

MAY 4

Tuesday, May 3, 2022 8:13 AM

NIS Meeting Summary**Type of Meeting:** Senior Leadership Team (SLT) Meeting**Attendees:** Arek Owczarek, Laurie McLellan, Kasson Bratton**Minutes:** Kasson Bratton**Matters to follow up:**

1. Teacher Transport to Shanghai at End of Year
2. Graduation Venue
3. Discover Nanjing (China) Updates
4. CIS Preparatory Report

Proposals or Agenda:

Outcomes		
Description	By When	By Whom
1. Teacher Summer Travel Transport <ul style="list-style-type: none"> • The school has purchased all requested tickets for summer travel. • We expect the situation to develop further over the coming weeks based on COVID restrictions in Shanghai. • We are in constant communication with the travel agency and airlines regarding logistics. • This includes the travel to airports, boarding requirements, and other details. • A consolidated action plan will be published and presented. 	Ongoing	SOFT
2. Graduation Venue <ul style="list-style-type: none"> • We are looking at the possibility of an off-campus venue for Graduation. • Planning for the PAC will also continue so that two options exist. • The final location will be dependent upon the regulations at that time. 	Week 37	Ruth & Arek
3. Discover Nanjing (China) <ul style="list-style-type: none"> • All trip venues have been secured within Nanjing city limits. • We are in communication with the trip providers, venues, and local authorities • Each trip will be given final approval in the days before departure. • Further information about the updated trips will be shared by Ruth. 	Week 35-37	SET/SLT
4. Summer Projects <ul style="list-style-type: none"> • Construction for the running track project will start from May 29th. An alternate muster point for evacuation will be communicated. • A decision on the start of HUB construction will be made with Board consultation. • Campus will be closed for safety reasons during summer construction. 	Week 38	SOFT
5. CIS Preparatory Report <ul style="list-style-type: none"> • Writing of the CIS Preparatory Report is underway. • To be completed and shared by Week 37. 	Week 37	SLT