

Aug 31

Friday, August 26, 2022 8:41 AM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

1. All-staff Meeting

Proposals or Agenda:

2. Winter & Summer Projects
3. Emergency Procedure
4. Matrix of Campus Access
5. Annual Garbage Collection Report

Outcomes		
Description	By When	By Whom
1. SLT confirmed the meeting agenda for the coming All-staff meeting on Sep. 6, 2022 in PAC. Also determined All-staff meeting schedule for the whole school year: <ul style="list-style-type: none"> • November 15, 2022 • February 14, 2023 • May 9, 2023 	SY22/23	SLT
2. Arek shared the plans and timelines for reviewing Winter & Summer projects. SLT discussed their ideas. A specific meeting will be arranged for further discussion.	SY22/23	SLT
3. SLT plans to create a survey with the Emergency Procedure document link for staff's acknowledgement. Arek will follow up with details.	ASAP	Arek
4. SLT reviewed the current campus access guide. It is confirmed that we are at level two right now.	SY22/23	SLT
5. OFT (Operation & Finance Team) published the annual garbage collection report via daily bulletin to share with NIS community. This data may be interesting for some of our students.	Aug 31	OFT