

## Nov 2

Thursday, November 3, 2022 10:18 AM

### NIS Meeting Summary

**Type of Meeting:** Senior Leadership Team (SLT) Meeting

**Attendees:** Arek Owczarek, Laurie McLellan, Kasson Bratton

**Minutes:** Samantha Zou

**Matters to follow up:**

1. NIS Community
2. MBRP (Main Building Renovation Project)
3. Winter Projects

**Proposals or Agenda:**

4. HLA 2022-2023
5. Packages for Weekend Schools

Outcomes		
Description	By When	By Whom
1. As a follow up from the previous SLT meeting regarding NIS community definition, SLT discussed how to define the NIS community. This definition needs to take account of the NIS mission, Child Protection procedures, Campus access regulations and researching existing documentation. SLT will draft a proposal before the coming board meeting.	Ongoing	SLT
2. SLT discussed the Main Building Renovation Project (MBRP) involving the relocation of office areas, classrooms, staff and the concept for any temporary facilities that may be required.	Ongoing	SLT
3. Arek shared the Winter Projects updates with SLT.	/	Arek
4. Arek mentioned that the communication related 2022/2023 Home Leave Allowance will be sent out shortly.	Ongoing	Arek
5. Kasson confirms that the packages for weekend schools (Korean and Japanese) can be handled by Ms. Weiwei (Secretary to Director of Learning)	/	Weiwei