

Dec 7

Monday, December 5, 2022 11:16 AM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

▢ **Matters to follow up:**

1. Staff Holiday Party
2. Winter Projects

Proposals or Agenda:

3. Data Group (PreK-Gr5) Task List

Outcomes	By When	By Whom
Description		
1. SLT confirms the Staff Holiday Party will be held on December 15 th 4pm in Cafeteria, the Sign-Up Form will be put in staff room for RSVP.	Dec 15	SLT
2. SLT reviewed Winter Projects updates.	Winter Holiday	SLT & OFT
3. Arek shared the current Data Group (PreK-Gr5) Task List. SLT discussed how to optimize the task flow and efficiency.	Ongoing	SLT