

Nov 30

Friday, November 25, 2022 2:04 PM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

1. 2022/2023 NIS Organization Chart
2. Campus Access Updates

Proposals or Agenda:

3. Digital Access Agreement

Outcomes		
Description	By When	By Whom
1. SLT reviewed the updated 2022/2023 NIS Organization Chart. The final confirmed version will be shared in the "School Procedural Information" folder on "Public" server.	Ongoing	HR & SLT
2. Operation and Finance Team updated the latest campus access regulation: <ul style="list-style-type: none"> • Staff/Parents/Visitors must scan school venue code • Visitors need to provide 24-hour NAT result (community members provide 48-hour NAT result) • For people who has travel history outside Nanjing, provide 3 NAT results in continued 3 days since returned date to access campus. 	/	OFT
3. IT Director submitted the "Digital Access Agreement" to SLT for approval. This agreement will be introduced by IT Director on next whole staff meeting (Feb 14, 2023).	Feb 14, 2023	IT & SLT