

Jan 11

Thursday, December 15, 2022 12:28 PM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Kasson Bratton

Matters to follow up:

1. COVID-19 Data Collection Team
2. SY2022-23 Edu Schooling Annual Inspection
3. Definitions of Community Members for Campus Access
4. Saturday School: How close are we?
5. Parents and CNY Assemblies
6. Toilet Signage

Proposals or Agenda:

7. MBRPs update
8. Fitness room access during LNY holiday
9. Staff party after LNY

| Outcomes | | |
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| Description | By When | By Whom |
| 1. Arek shared feedback from the COVID-19 Data Collection Team about their role going forward. One possibility is to reconstitute if/when needed to support vaccinations or other situations in which data collection and support are required. SLT thanks this team for its efforts in support of our community. | / | Arek & SOFT |
| 2. We have received the timeline for our annual inspection from the Nanjing Education Bureau. This will happen in the spring and preparations are underway by SOFT and SLT. | Week 40 | SOFT & SLT |
| 3. Student safety and the safety of all adults on the NIS campus is our top priority. We also recognize that the number of people with ties to the school expands each year. With this in mind, SLT is working with the Board to properly define NIS Community Members. The most recent draft and feedback from the Board were reviewed by SLT. NIS Board to confirm. | Week 32 | Laurie |
| 4. Korean and Japanese Saturday School is set to restart at NIS after CNY. We are pleased to be able to support students in their home language learning once again. MOD schedule for the leadership team will restart as well. Kasson to communicate with the principals of these schools, Arek to create MOD rota. | Week 20 | Kasson and Arek |
| 5. Parents are invited to attend our CNY morning and assemblies on January 20 th . To be communicated by SET. | Week 17 | SET |
| 6. Ruth and the Gender Equity student group sent through suggestions for improvements to our gender neutral toilet signage. Laurie will speak with the JEDI Change Taskforce about next steps. | Week 17 | Laurie |
| 7. Preparation is in progress for Hub construction and related campus projects. Timeline to be confirmed. | Semester Two | Arek & SOFT |
| 8. The campus will be closed during CNY official holidays. Fitness room remains open and teachers can briefly access classrooms. Staffing and heating will be at a minimum during this period. | CNY Holiday | All |
| 9. A Staff CNY Party is being scheduled for after the Holiday. More details to come. | Week 19 | SOFT |