

# Mar 8

Thursday, March 2, 2023 1:59 PM

## NIS Meeting Summary

**Type of Meeting:** Senior Leadership Team (SLT) Meeting

**Attendees:** Arek Owczarek, Laurie McLellan, Kasson Bratton

**Minutes:** Samantha Zou

### **Matters to follow up:**

1. Lockdown Drill

### **Proposals or Agenda:**

2. Earth Week Plan
3. Perimeter fence damage

Outcomes		
Description	By When	By Whom
1. The summary of 2023 lockdown drill feedback has been shared. Arek and Kasson will conduct on-site investigation on certain areas which are mentioned in the feedback for locating suitable safe hiding places.	/	Arek & Kasson
2. SLT went through the Earth Week Plan submitted by the Secondary Service Programme about some environmental themed activities and shared their comments. Kasson will follow up with Ruth.	April 17-21	Kasson & Ruth
3. Laurie, Alex, Holly and Arek met with representatives of local government, water board and construction company regarding damage to the exterior wall and related safety concerns. A plan is now in place.	March 8	Laurie & Arek