

Apr 19

Thursday, April 13, 2023 12:17 PM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

1. Gr10 Work Experience Week
2. ANZAC Day
3. NIS 30th Gala Dinner

Proposals or Agenda:

4. Updates on B.Q. list
5. 2023 ACAMIS Spring Conference

Outcomes		
Description	By When	By Whom
1. SLT discussed a question related to liability insurance during Grade 10 Work Experience Week program. This is probably unchanged since previous years. Arek will follow up with school lawyer on relevant student liability and insurance documentation. This should then be built into the documentation for Work Experience Week.	/	Arek
2. SLT approved a request for the use of the school premises before school to celebrate ANZAC Day (The Australian and New Zealand Army Corps). Arek will follow up on details with the event promoter. This is not a school event.	Apr 25	Arek
3. The service contract with Fairmont Hotel for NIS 30 th Gala Dinner is in process.	Ongoing	OFT
4. Arek shared the up-to-date B.Q. (Bill of Quantity) list with SLT about preparation for the HUB construction. The north side sunshade structure (behind cafeteria) will be removed.	/	OFT
5. SLT shared positive feedback from 2023 ACAMIS Spring Conference. Arek will continue to engage with a sub-group of representatives from like-minded schools. Next week's gathering in Beijing will include meetings for IT Directors.	Apr 2023	SLT