

# May 17

Wednesday, May 17, 2023 3:31 PM

## NIS Meeting Summary

**Type of Meeting:** Senior Leadership Team (SLT) Meeting

**Attendees:** Arek Owczarek, Laurie McLellan, Kasson Bratton

**Minutes:** Samantha Zou

**Matters to follow up:**

1. HUB Project Updates

**Proposals or Agenda:**

2. NIS 30<sup>th</sup> Anniversary & HUB Start-up Ceremony
3. The End of School Year Party
4. Single Use Plastic
5. Centre Café Contract
6. PeerSphere 2023/2024
7. NIST Visit
8. Monthly Campus Safety Report

Outcomes		
Description	By When	By Whom
1. HUB General Contractor starts work on campus. <ul style="list-style-type: none"> <li>• Soil transportation (out) this weekend.</li> <li>• Temporary working areas for GC and quality supervisor. - Design Pit</li> <li>• Fence material order and delivery, fence up at the north side of Cafeteria. (back of cafeteria closed)</li> <li>• Temporary utilities pipelines and cables pathway study on site – target to finalize before June 15<sup>th</sup></li> <li>• Prepare for construction permit documentation</li> <li>• Gas cut-off due to scheduled pipeline moving plan @1pm-5pm on Friday, May 19, 2023.</li> </ul>	Ongoing	OFT
2. We will host the NIS 30 <sup>th</sup> Anniversary & HUB Start-up Ceremony this Friday morning, May 19, 2023 in Library. We are expecting guests from the local and municipal government.	May 19	SLT
3. SLT confirms the end of school year party @4pm on Friday, June 16, 2023 in PAC.	June 16	SLT
4. SLT plans to promote "No Single Use Plastic" project on campus, and brainstormed the positive ways to engage NIS community members. Laurie will announce in weekly bulletin.	ASAP	SLT
5. Arek shared the latest Centre Café contract progress with SLT.	Ongoing	Arek
6. Kasson introduced PeerSphere 2023/2024 programme (Peer Learning Network) to SLT. This programme involves many aspects of school function such as academic, administration, operations and leadership. There are options in English and Chinese.	SY2023/2024	Kasson
7. Kasson shared the NIST International School Bangkok Accreditation Visit feedback with SLT.	Week 32	Kasson
8. NIS needs to submit monthly campus safety report according to the latest requirements from Qixia Education Bureau.	Ongoing	SLT