

Nov 8

Thursday, November 02, 2023 9:39 AM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

1. HUB and Office Spaces
2. Outside Design Needs
3. HUB Project Update

Proposals or Agenda:

4. All Staff Meeting
5. Fitness Room Equipment

Outcomes		
Description	By When	By Whom
1. Laurie shared some suggestions on HUB office spaces and renovation as follow up to Arek's earlier input. SLT approved after discussion.	/	SLT
2. Due to HUB Project construction, the outside area of design department is a construction. Aspects of design curriculum and precious plastics would benefit from outside area. There are questions about this academic year and more significant visioning needed for longer term. Kasson will communicate with design teachers for understanding their needs and follow up.	Ongoing	Kasson
3. Arek shared the latest progress of HUB Project. The Qixia authorities have approved interior decoration drawings, and the next step is firefighting review.	/	Arek
4. Kasson will show 30mins AI Strategy presentation at staff meeting on Nov 14 th (Tuesday). Welcome all departments staff to participate.	Nov 14, 2023	Kasson
5. Arek will hold a meeting related fitness room equipment replacement and use of community activities fund this Thursday.	Nov 9, 2023	Arek