

Jan 31

Monday, January 29, 2024 9:44 AM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Kasson Bratton

Minutes: Samantha Zou

Matters to follow up:

1. JEDI – Weekly Update
2. Student Access

Proposals or Agenda:

3. Leadership and Other Role Evaluations
4. International Day

Outcomes		
Description	By When	By Whom
1. On Monday (Jan 29), Laurie sent an email to 8 staff applicants, 4 of whom will participate in interviews. The interviews will be scheduled after the Lunar New Year Holiday.	Ongoing	JEDI
2. SLT reviewed and discussed the updated "Campus Access by NIS Students", and shared opinions on some concerns. Kasson will modify the file then share with students and staff after the CNY holiday.	Ongoing	Kasson
3. Rated by accreditation report, that there is a gap in leadership and other role evaluations, and SLT will work on developing a robust sustainable system.	Ongoing	SLT
4. At PTA Parent Coffee on Wednesday (Jan 31), announced the preparation planning of International Day which will be led by PTA and supported by OFT team. Arek will schedule a meeting with PTA later on to ensure the event goes smoothly.	Ongoing	PTA & Arek